



Department of Energy

**Ohio Field Office
P.O. Box 3020
Miamisburg, Ohio 45343-3020**

June 5, 2003

Prospective Offerors:

This letter transmits Request for Proposal (RFP), No. DE-RP24-04OH20171, for the environmental remediation of the Columbus Closure Project. The Ohio Field Office (OH) of the United States Department of Energy (DOE) is requesting qualified small businesses to submit proposals to achieve accelerated remediation of the privately owned Battelle Memorial Institute (BMI) West Jefferson North (WJN) site near Columbus, Ohio by September 30, 2006, or sooner.

This letter provides only a summary of the salient elements of the RFP. This letter is not an integral part of this RFP. In the event of any conflict between this letter and the RFP, the RFP will prevail. Offerors are cautioned to examine carefully the entire RFP.

The Government intends to award a cost-plus-incentive-fee (CPIF) contract resulting from this solicitation. Offerors shall propose a target cost, target fee, and share line as specified in Section B. Offerors may propose a project completion date earlier than September 30, 2006.

The Government intends to evaluate proposals and award a contract without discussions with Offerors (except clarifications as described in FAR 15.306(a)). Proposals will be evaluated in accordance with the evaluation criteria in Section M of the RFP and applicable Federal laws and regulations. Section L provides detailed proposal preparation instructions to the Offerors. The Offeror's initial proposal should contain the Offeror's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions, if the Government later determines them to be necessary. The contract period includes:

Transition Period: Contract Award through September 30, 2003

Performance Period: October 1, 2003 through September 30, 2006 or sooner as proposed by the offeror.

Pre-performance contract costs (i.e., those required for contract transition) have been authorized. Fee parameters have been specified in Section B of the RFP. The contract funding profile is specified in Clause B.2. Fee will be paid on a provisional basis as specified in Clause B.6.

The contractor is required to submit a Columbus Closure Project (CCP) baseline consistent with the terms and conditions of the contract and the offeror's proposal within 60 days after contract award in accordance with clause H.1. Programmatic risks and uncertainties have been identified in clause H.2 and the Offeror is to provide its assessment of the impact of these uncertainties as well as identify any other significant uncertainties that could provide a risk to cost and schedule.

Site Tours are being conducted as specified on the CCP RFP Web page. A preproposal conference will be conducted on June 13, 2003 and the details are provided in Section L of the RFP. Answers to questions that are submitted as a result of either attendance at the preproposal conference or during the site tours will **only** be provided on the RFP web page. The address of the web page is as follows:

http://www.ohio.doe.gov/ccp_seb

Offers are due by 4:00PM EST on July 18, 2003 and must comply with the provisions of Section L.19. All recipients of this RFP are cautioned to contact only the designated DOE point of contact (Barry Kain) until after contract award. The electronic email address for the CCP SEB is:

Ccp_seb@ohio.doe.gov

Sincerely,

/original signed by/
Barry E. Kain
Contracting Officer
Source Evaluation Board

Attachment:

RFP DE-RP24-04OH20171